



APPLICATION FOR MATERIAL USE, REPRODUCTION & PHOTOGRAPHY OF COLLECTIONS

YOUR DETAILS

Please complete and return signed original to the address below

CONTACT NAME

NAME OF COMPANY

ADDRESS

.....POSTCODE.....

TEL NO..... FAX NO

EMAIL

PROJECT DETAILS

TITLE OF PROJECT

DATE OF PUBLICATION /EVENT.....QUANTITY

COUNTRIES COVERED BY DISTRIBUTION

PUBLISHER.....AUTHOR.....

PRICE..... TRADE PRICE

MATERIAL HIRE PERIOD

1 month 3 month 6 month

Permission for the following requested:

Complete file/image Detail

Inside publication Cover

Reprint

Poster / print

Postcard / Greeting card

Leaflet / report / brochure

Exhibition panel/post

CD / DVD

Digital files for lecture

Film / TV / Radio
(specify right required)

Advertising / promotional items

Other please specify

CD / DVD *

Website *

* please fill out separate electronic form

Ref No	Title / Description	Photographer / Artist / Author/ Creator if known	B&W or Colour (images only)	Size /Length (If audio/ visual please specify the time codes required start and finish times)

I have read the Terms & Conditions and I agree to abide by them and understand that permission will be **withdrawn** if any part of these conditions is infringed.

SIGNED ON BEHALF OF CLIENT

SIGNATURE..... DATE

NAME POSITION

SIGNED ON BEHALF OF MUSEUM NAN EILEAN

SIGNATURE..... DATE

NAME POSITION

Museum nan Eilean

Lewis Castle,
Stornoway,
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